

Governing Board Meeting Minutes DRAFT

<p>Date: Thursday, September 12, 2024 Location: https://zoom.us/j/95169927795?pwd=uPaDZqAFhhFscLrCF6up7VPev28yVA.1 Meeting ID: 951 6992 7795 Passcode: 858305 Time: 5:00 p.m. Executive Session: 5:47 pm Recorded by: M. Simmons</p>	
<p>E-mail Responses: Governing Board (GB) Chair M. Thompson, Vice-Chair (Vacant), Executive Boardmembers: GB Human Resources Chair and Secretary M. Simmons, Executive Boardmembers J. Dixon and Dr. T. Isadore, Finance Chair M. Liao-Troth; Staff Boardmembers A. Takaki, J. Waterhouse, and R. Lee, and Parent Representative P. Noguchi and Student Representative G. Price, Principal D. Oshiro, Elementary Division Administrator Kurmi Kaapana-Aki, Finance/HR Director A. Deutscher, and Charter Commission PJ Foehr Excused: Executive Boardmember J. Smith and J. Yukimoto (Human Resources)</p>	
<p>I. CALL TO ORDER</p>	<p>September 12, 2024, board meeting was called to order at 5:00 p.m. by Chair Thompson.</p>
<p>II. APPROVAL OF MINUTES (May and July 2024)</p>	<p>August 8, 2024, Minutes reviewed. Boardmember Dr. Isadore moved to approve the minutes. Seconded by GB Finance Chair Liao-Troth. Chair M. Thompson, Executive Boardmembers Dr. Isadore, GB Finance Chair Liao-Troth, GB Human Resources Chair and Secretary Simmons, Staff Boardmembers Waterhouse, Takaki, and Lee and Parent Representative Noguchi and Student Representative Price voted aye. Motion carried.</p>
<p>III. PARENT AND PUBLIC COMMENT</p>	<p>None</p>
<p>IV. OLD BUSINESS</p>	<p>None</p>

V. NEW BUSINESS

A. FINANCIAL REPORT

Financial Report

1. Mr. Deutscher distributed and presented financial reports through August 31, 2024, including Balance Sheet and Profit and Loss (Income Statement). Mr. Deutscher will send the electronic report to those members online.
2. Inquiry regarding budget numbers. Response: On the right side of the report displays the percentage. The budget percentage of the budget was explained and the closest to 100 percent is the best. There may be times due to the line item that a line-item percentage may increase or decrease.
3. Mr. Deutscher is working on the school's audit. The report will be presented at the October meeting. The final audit is due to the Charter Commission by November 1, 2024.
4. Executive Boardmember Dixon inquiry: What is the projected cash? Response: The budget has not changed since May's presentation, if it does change, it will be presented to the board.
5. Two action items on the vendor list needs to be increased (Hawaiian Telcom [\$8,000] and Eden and Love [\$4,000])

Parent Representative Noguchi motion to approval to increase the stated amounts. Second by GB Finance Chair Liao-Troth. Governing Board (GB) Chair M. Thompson, Executive Boardmembers: GB Human Resources Chair and Secretary M. Simmons, Executive Boardmembers J. Dixon and Dr. T. Isadore; Staff Boardmembers A. Takaki, J. Waterhouse, and R. Lee, and Student Representative G. Price voted aye. Motion carried.

6. Thank you to Chris Sumiye for assisting with the authorized check-signing. JC Waterhouse is officially replacing Chris Sumiye.

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<p>B. PRINCIPAL REPORT</p>	<p>Principal Oshiro provided an oral report. Highlighted items:</p> <ol style="list-style-type: none"> 1. Personnel updates were provided. 2. Court issues have been taxing the daily jobs. 3. Facilities expansion finalized.
<p>VI. OTHER BUSINESS</p>	<p>Elementary Division Administrator Kaapana-Aki discussed the Science Technology, Engineering, Arts and Mathematics (STEAM). Electives include robotics, coding, the little veterinarian academy, swim and run, mathematics through the culinary arts.</p> <p>Recognition for Teacher Rona Lee for her Eden and Love merchandise design on behalf of MBTA. Inquiry: When will the merchandising be displayed? Response: the merchandise will be via the website online.</p>
<p>VII. ADJOURNMENT</p>	<p>B. Adjournment and Announcements</p> <ol style="list-style-type: none"> 1. Chair Thompson announced that GB Human Resources Chair and Secretary Simmons agreed to be the Board’s Vice Chair. Committees will be discussed and reviewed. 2. Chair Thompson suggested planning and holding a board retreat. Executive Boardmember Yukimoto and Simmons have a venue and waiting to finalize the specifics. The board retreat members will update at the next meeting. <p>Executive Boardmember Dixon motioned to adjourn at 6:07 p.m. Seconded by Boardmember Dr. Isadore. Governing Board (GB) Chair M. Thompson, Executive Boardmembers: GB Human Resources Chair and Secretary M. Simmons, Executive Boardmembers J. Dixon and Dr. T. Isadore; Staff Boardmembers A. Takaki, J. Waterhouse, and R. Lee, and Student Representative G. Price voted aye. Motion carried.</p>
<p>VIII. EXECUTIVE SESSION</p>	<p>Confidential personnel update.</p>